

Registration Instructions – FAWQ.

To Complete Your Registration: (You must be a paid-up member)

1. Go to “Members Area” at the far right of the top menu.
2. Click on “Register” in the drop down.
3. Enter the member password you were given with your Membership receipt and click “Enter”
4. Complete the registration form.
5. Click “Register” at the bottom of the form.
6. An email will be sent to the provided email address for confirmation.
7. Go to your email and click the link to complete registration.
8. You will be redirected to you account page.

To Complete your profile:

1. Click on the cog symbol at the top right of the page opposite your name.
2. Select “Edit Profile” from the dropdown box.
3. Change you cover image if you wish (Must be at least 1000px wide). Or leave default image. (It’s recommended to personalize your cover image)
4. Click the camera image in the avatar space and upload your profile image. (Square is best. At least 200px by 200px). If you don’t upload an image here, your profile won’t appear in the member page. It doesn’t have to be an image of you and can be any square image which represents you or your work.
5. Click in the “Genre” box and choose your genres from the drop down. This will affect the readers search parameters.
6. Scroll down to upload your book cover images (600px X 900px is ideal) You can upload up to six covers.
7. Enter the specific genre for that book.
8. Under the “Book Blurb” enter a teaser for your book. (1500 characters Max.)
9. Under “Purchase Link” enter the link to your purchase platform under each book.
10. Scroll down and enter links to your website and social media platforms.
11. **IMPORTANT:** Click “Update Profile” or the little tick at the top of the page to save your work.

If you are having difficulty, please contact us via the [“Contact Us”](#) form.